

**TRAFFIC & TRANSPORTATION COMMITTEE
February 14, 2008 MINUTES**

The regular meeting of the Burbank Traffic & Transportation Committee was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Michael Flad, Committee Chair, called the meeting to order at 1:30 p.m.

Members Present: Michael Flad, Chair
Joe Terranova, Vice Chair
Michael Napolitano
Donald Farquhar
Ralph Herman
Brian Malone
Paul McKenna, Jr.
David Kriske
Celeste Francis
Hank Jannace
Robert Heins

Members Absent: Rene Salas, Lt. Ron Caruso

Staff Present: Bonnie Teafor – Public Works Director
Terre Hirsch – License and Code Administrator, License and Code
Ken Johnson – Traffic Engineering, Public Works
Karen McMurray – Admin. Analyst, Public Works
Rabie Rahmani – Traffic Engineering, Public Works
Melissa Blau – Recording Secretary, Public Works

I. FLAG SALUTE

II. APPROVAL OF MINUTES

It was moved and seconded to approve the minutes from the December 13th, 2007 meeting. The minutes were approved with two abstentions. Mike Napolitano and Robert Heins abstained from approving the minutes.

III. ORAL COMMUNICATIONS: (Limited to items on the printed agenda or items regarding the business of the Traffic & Transportation Committee)

A. Public

Craig Webb, a patron of Urban Eats, spoke about a parking problem on the opposite side of Porto's Bakery on Magnolia Boulevard at Avon Street. Sanjeev Sidhu, owner of Urban Eats, said his lunch business is affected by Porto's customers using the limited amount of parking spaces.

B. Committee Members/Staff

Celeste Francis and Ralph Herman requested a future agenda item to discuss the composition of the committee and to move the time of when the meeting starts.

Brian Malone thanked Mr.'s Johnson and Rahmani, and Lt. Caruso for the resources and help they provided to the RV (LNCV) Committee.

IV. REPORTS

A. Taxi Cab Report– Terre Hirsch

Mr. Hirsch reported that the window period of time for permits is every three years. G&S Transportation has inadvertently missed the deadline. Currently the Burbank

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Municipal Code does not address how to handle this issue. A provision will need to be added to meet occasional need for more taxis at the airport.

Mr. Hirsch reported a complaint from the Bob Hope Airport that not enough taxis were available for transporting travelers in November 2007. Jim Kipper, general manager of City Cab, Checker Cab, and Yellow Cab, responded that the complaint had been during one of the busiest days of the year late in the evening. He also mentioned that the rush was not evenly spaced.

There is no motion at this time.

B. Status of RV (LNCV) Committee – Ken Johnson

Mr. Johnson reported that the subcommittee is meeting weekly, but has cancelled tonight due to the holiday. The members are working with Lt. Caruso to make sure the suggestions mentioned are feasible. Mr. Malone anticipates the conclusion to the meetings in the near future. Ken Johnson and Brian Malone participated in the discussion.

There is no motion at this time.

C. Discussion of Speed Cushions on Grismer Street – Ken Johnson

Mr. Johnson reported the cost of installing speed cushions. Staff believes a trial period would be prudent. He inquired if the committee would like to bring their recommendations before City Council. Ralph Herman, Brian Malone, Mike Flad, Mike Napolitano, Paul McKenna, Celeste Francis, Robert Heins, Ken Johnson, Joe Terranova, and David Kiske participated in the conversation.

Joe Terranova motioned, and Brian Malone seconded, to recommend per Public Works Engineering staff and Fire Departments to install pre-formed speed cushions on Grismer. Motion did not pass.

Celeste Francis substituted the motion and Mike Napolitano seconded, to recommend against installing speed cushions. If City Council wishes to do so anyway, then T&T recommends pre-formed speed cushions and ask the Public Works Traffic Engineer and the Fire Chief to look at another location. Eight members in favor, 2 opposed, and 1 abstained. Motion passed by a majority of votes.

D. Discussion of Porto's Parking – Ken Johnson

Mr. Johnson brought data to the T&T committee to acquire Porto's parking lot and combine it into one large parking lot with another property. He said doing so would gain only 5 parking spaces creating a poor benefit for the cost. A parking structure might be cost effective.

Mike Napolitano, Celeste Francis, Ken Johnson, Mike Flad, David Kiske, Joe Terranova, Ralph Herman, Bonnie Teaford, Brian Malone, and Paul McKenna participated in the discussion.

Mike Napolitano motioned and Celeste Francis seconded, to recommend traffic engineers to investigate options to increase parking on Hollywood Way and bring back to June 2008 meeting. Motion was approved unanimously.

E. Costs for Seven Day Parking Enforcement – Ken Johnson

Mr. Johnson reported \$1.3 million dollars during 2007-2008 went into 14 enforcement staff with 6 beats not including a supervisor. About \$140,000 dollars a year goes to parking enforcement. Brian Malone, Celeste Francis, Ken Johnson, Bonnie Teaford, Ralph Herman, Paul McKenna, and Mike Flad participated in the discussion.

No motion at this time.

F. Costs of Residential Parking Permit Program – Ken Johnson

Mr. Johnson stated that the cost of the residential parking program is not paying for itself. Residents have the privilege of parking on the public street in front of their own homes free currently and it is costing the city a lot of money. He listed the costs and suggested a possible small fee for the privilege. Mr. Terranova suggested staff look into other alternatives before charging a fee. The committee requested additional information on program cost. Mike Napolitano, Ken Johnson, Ralph Herman, Joe Terranova, Paul McKenna, and Celeste Francis participated in conversation.

There is no motion at this time.

G. Evergreen Street Parking Review – Ken Johnson

City Council desires Traffic and Transportation Committee's review of modification of the Burbank Municipal Code to allow City Council to assign Permit Parking as they please.

Mike Napolitano motioned and Ralph Herman seconded, to leave things alone and let Public Works decide based upon their research. Motion approved unanimously.

H. Lake Street Mid-block Crosswalk Removal – Rabie Rahmani

Mr. Rahmani asked for approval to remove the crosswalk according to the processes in place by the Burbank Municipal Code due to the closure of the main entrance to Burbank Water and Power's Maintenance Yard. The crosswalk is no longer needed. Celeste Francis and Paul McKenna participated in the discussion.

Celeste Francis motioned and Paul McKenna seconded, to remove the crosswalk on Lake Street. Motion was approved unanimously.

V. OTHER BUSINESS:

A. Joint meeting with City Council and Other Commissions on January 29, 2008 – Ken Johnson

Mr. Flad synopsised the joint meeting between City Council and other commissions.

B. Traffic Signal study in 3-6 months – Johnson

Mr. Johnson stated a second meeting would be scheduled upon completion of the study.

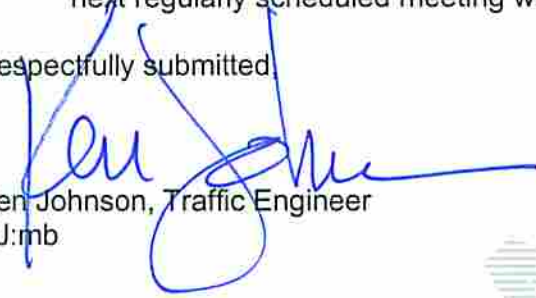
VI. FUTURE AGENDA ITEMS:

- Alameda Interchange Signing and Striping (May 2007) – Herman
- Burbank Committee Coordination(June 2007) – Flad
- Radar Speed Laws – Johnson
- Intersection Sight Distance Safety – Johnson
- Traffic Calming (speed control devices) – Johnson
- Discussion on Use of Traffic Signal Operations Funds – Johnson
- Discussion of change of time and composition of the T&T committee (Dec. 2007) – Francis
- Discussion of finding financing of building a Parking structure behind Porto's Bakery (Feb. 2008) – Terranova

VII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 4:35 p.m. The next regularly scheduled meeting will be held on Thursday, March 13, 2008.

Respectfully submitted,


Ken Johnson, Traffic Engineer
KJ:mb